



NOTICE INVITING QUOTATION

NIQ No: 04/BSNL-EDB/2020-21

Sealed quotations are invited by the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Bhubaneswar -751022 on behalf of Bharat Sanchar Nigam Limited on item rate basis from eligible Contractors for the following work.

Sl. no.	Name of work	Estimated Cost (Including GST)	Time Allowed for completion of work
1	Operation of Pump sets and attending day to day minor Electrical faults at Staff Quarters complex, 2nd P & T Colony, Vani Vihar, Bhubaneswar (From 01.07.2020 to 31.08.2020)	₹ 1,03,521/-	2months

2. ELIGIBILITY CRITERIA: - The Quotationer should have

a) Financial Norms:

Average annual turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost put to tender i.e. ₹ 31,056/-

AND

b) Physical Norms:

BSNL enlisted contractors of Class-IV & above in Electrical category.

OR

Experience of having successfully completed similar works in BSNL comprising of either substation or Air conditioning service of package type as part of scope of work during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following :

i. Three similar successfully completed works costing not less than the amount equal to 40% of the Estimated Cost put to tender i.e. ₹ 41,408/- each.

OR

ii. Two similar successfully completed works costing not less than the amount equal to 60% of the Estimated Cost put to tender i.e. ₹ 62,113/- each.

OR

iii. One similar successfully completed works costing not less than the amount equal to 80% of the Estimated Cost put to tender i.e. ₹ 82,817/- each.

c) Valid PAN

d) Valid GST Registration no. or exemption certificate no.

e) Valid Electrical License of appropriate voltage issued by any state Govt.

Note-1: Similar work stands for "Operation & Maintenance/Comprehensive Maintenance of Electromechanical Services."

2.1 . The quotationer shall submit necessary documentary proof showing that they meet the eligibility criteria along with their tender bid. All documents submitted will also be self-attested by the bidder.

3. Availability of Quotation Document:

NIQ document can be obtained either by downloading it from the website www.odisha.bsnl.co.in/tender. OR from the Office of the O/o Executive Engineer (E), BSNL Electrical Division, Bhubaneswar 3rd Floor, Door Sanchar Bhawan, Unit-IX, Janpath, Bhubaneswar – 751022 during all working hours/days on or **before 13.30 hrs date. 29.06.2020.**

4. Submission of Quotations: Sealed Quotations along with self attested copies of above mentioned documents are to be submitted to the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Janpath, Bhubaneswar by dropping in the Tender box. No Quotations will be accepted after the due date and time.

5. Date & Time of Submission of Quotations: on or before 15:00 hrs of 29/06/2020

6. Submission of self attested copies of documents along with Quotation

Sl. No	Description of Documents
1	Documentary proof of satisfying eligibility conditions against para 2. a) & b) of the "Eligibility Criteria" as follows.
a)	Turn Over Certificate of the firm from Chartered Accountant for last 03 years.
	AND
b)	Work completion Certificate for similar works in BSNL during last 7 years, issued not below the rank of Executive Engineer /AGM
	OR
c)	Valid BSNL Enlistment letter of Class IV & above in Electrical Category
	AND
2	PAN card issued by Income Tax Department, Govt. of India.
3	Valid GST Registration Certificate issued by statutory authority.
4	Valid Electrical License of appropriate voltage (MV) issued by any state Govt.
5	Valid EPF & ESI Registration Certificates
6	Undertaking for No near relative is working in BSNL in letter head of Contractor

7. Opening of Quotations: Quotations of valid quotationers will be opened on the same day by the Executive Engineer (E), BSNL Electrical Division, Room no-317, 3rd Floor, Door Sanchar Bhawan, Unit-IX, Janpath, Bhubaneswar.

8. Date & Time of Opening of Quotations: at 15.30 hrs date **29/06/2020**

9. Evaluation of Quotations: The Quotations of valid bidders will be evaluated on the basis of quoted prices of the lowest quotationer excluding GST. BSNL will avail of input Tax Credit as per prevailing GST Act.

10. Acceptance of Quotations & issue of work orders: Offer of the technically qualified lowest quotationer shall be accepted by the Superintending Engineer (E) / Executive Engineer (E) on behalf of Bharat Sanchar Nigam Limited.

However, the accepting authority shall have the right of rejecting all or any of the quotations and will not be bound to accept the lowest or any other quotations.

11. Execution of works:

- (i). Materials / goods should be supplied as per BSNL approved make or as directed by the Engineer in charge. All works should be carried out as per IE rules 1956 with latest amendments and BSNL specifications.
- (ii). No Tools and plants will be supplied by the department. The contractor shall make his own arrangement at his own cost for electrical / general tools and plants required for the work.
- (iii). Any damages done to the building / losses made to BSNL due negligence/ignorance of the staff deployed by the contractor for this work shall have to be made good at the cost & risk of the contractor.
- (iv). The Contractor/Firm has to comply with the relevant labour laws, Safety Rules and other statutory rules and Regulations for/during execution of work.
- (v). The contractor has to maintain Register of Workman employed and Register of wages in the prescribed formats of department.
- (vi). The contractor has to submit necessary documents to BSNL regarding the proof of payment of EPF & ESI contribution along with his bills, otherwise EPF & ESI will not be reimbursed to the contractor.
- (vii). All type of breakdown calls is to be attended promptly as and when required. Complaint registers and log books are to be maintained as per the direction of Engineer in Charge/site in charge.
- (viii). BSNL will not be responsible for any incident/labour issues/litigations etc.
- (ix). This work order can be fore closed/ withdrawn at any time during execution / before starting the work as per the sole discretion of the Engineer in charge.
- (x). Any dispute arising out of the NIQ/WO shall be subject to the jurisdiction of the competent court at Bhubaneswar/Cuttack only.

12. Payment Terms: Payments will be made after satisfactory completion of works. The Contractor/Firm has to submit the following documents for processing of their bills:

- i) Tax Invoice indicating proper HSN/SAC code of material supplied/works executed.
- ii) Work completion certificate from SDE(E)/JTO (E).
- iii) Computerised measurement books in triplicate where applicable.
- iv) Fortnight Labour reports.
- v) Copy of Register of workman employed and register of wages paid.
- vi) EPF & ESI deposit particulars of workman engaged for this work.

13. BSNL shall deduct income tax/TDS and other statutory deductions from payments due to the firm as per rules of the State/Central Government.

14. GST will be paid after submission of GST return by the Firm/Contractor and appearing of the same in GSTR 2A. BSNL will avail of Input Tax credit.

15. No payments will be made for defective and rejected materials/substandard works.

16. Schedule of Work: As per Sheet attached

Executive Engineer (E)
BSNL Electrical Division, Bhubaneswar

No- Plg-33/BSNL-EDB/108

Date: 24/06/2020

Copy to-

- 1) Superintending Engineer (E), BSNL Electrical Odisha Zone, BBSR for kind information.
- 2-3) E.E (E), BSNL Electrical Division, Cuttack / Sambalpur.
- 4) Notice Board.

Executive Engineer (E)

Issued to M/s.....

NIQ No: 04/BSNL-EDB/2020-21

SCHEDULE OF WORK

Name of work: Operation of Pump sets and attending day to day minor Electrical faults at Staff Quarters complex, 2nd P & T Colony, Vani Vihar, Bhubaneswar (From 01.07.2020 to 31.08.2020)

Sl. no.	Description of Item	Quantity	Rate excluding GST (₹)	Unit	Amount Excluding GST (₹)
1	Operation of different capacity Centrifugal and Submersible pump sets as listed below installed in 02 nos pump houses at 2nd P & T colony, Vani vihar, Bhubaneswar for loading water into the UG sumps, lifting to 2 nos of overhead water tanks and then supply to the different blocks / staff quarters by operating different suction / delivery valves, ensuring availability of water at all blocks & quarters, maintaining log books for Pump sets, monitoring the condition of the pumps, motors and control panels regularly, greasing of bearings, cleaning of Pumps, pump houses, control panels etc. and attending day to day minor electrical faults of fittings and fans in staff quarters, switching On and switching OFF the compound lights/Gate lights, replacement of defective components in fittings and fans, replacement of fuses, MCBs, wires etc. (materials will be supplied by the department), supplying of grease, fuse wire, cotton waste etc., recording complaints in complaint register and maintaining Log Books for Pump sets and ensuring non wastage of electrical energy etc. as required by deploying suitable and qualified staff etc. as required. (Materials are not included in the scope this item. (from 01.07.2020 to 31.08.2020)	2 months		Month	
	Details of Electromechanical Services:-				
	i) E.I & Fans and LT panel - Staff Qtrs & Pump House.				
	ii) Centrifugal Pump Motor sets : 2X7.5 HP.				
	iii) Submersible Pump sets : 1X3HP + 1X2 HP + 1X7.5HP				
	iv) Electrical earthing System Compound Lights				
Note:	The agency has to engage two nos. of Semi Skilled staff on regular basis in shifts or as per the direction of Engineer in Charge for operation of pump sets and attending day to day minor electrical faults.				
		Total :			
		Add GST @			
		G. Total Amount including GST			

Signature and seal of the Contractor/Firm

Executive Engineer (E)
BSNL Electrical Division, BBSR